

West Yorkshire Combined Authority (the Authority) Written record of an officer decision

Please forward this form to **Angie Shearon, Governance Services Manager**, when completed, as soon as possible, but at the latest:

- for **Key Decisions** which may be called-in, **to be received by midday on the second working day after the decision is made**, and
- for any **other decision**, within **5 working days**.

Publish promptly - **you cannot implement any Key Decision open for call-in until midday on the 6th day after it has been published as a written record of officer decision.**

Decision-maker <i>(post title of the officer with authority to take the decision)</i>	Ben Still, Combined Authority Managing Director	
Title <i>(For a Key Decision, this should be the same as the subject or title provided on the Key Decision Notice)</i>	Kirklees Transport Model Update (PMO Code: WYTF-PA4-056)	
Date Decision Taken	27 September 2019	
Details of the decision <i>(including any consultation carried out)</i>	<ul style="list-style-type: none"> • To approve that the Kirklees Transport Model Update project proceeds through decision point 5 of the Combined Authority's assurance process and work commences on activity 6 (delivery). • To give approval to the Combined Authority's contribution of £167,000, to be funded from the West Yorkshire plus Transport Fund, towards a total project value of £334,000 with the remaining £167,000 will be funded by Kirklees Council. • To approve that the Combined Authority enters into a funding agreement with Kirklees Council for expenditure of up to £167,000 from the West Yorkshire plus Transport Fund. 	
Reasons for the decision	To enable delivery of an updated Transport Model for Kirklees to plan for a range of major new transport improvements in the area. The model suite will incorporate variable demand, highways model and public transport models to support the development, appraisal, delivery and evaluation of Kirklees' West Yorkshire plus Transport Fund schemes.	
Any alternative option(s) considered and rejected	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, provide details:

Is this a Key Decision ?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, date notice of the Key Decision was published / whether an exception was relied on:	
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, start of call-in period (date of publication)	
		If yes, end of call-in period :	
If the decision is not eligible for call-in by Scrutiny but is a Key Decision, state why the decision is urgent	N/A		
Appendices attached to this written record (List and identify any which contain confidential or exempt information.)	None		
Background documents to be published with the written record	N/A		
Name of any Member who declared a conflict of interest in relation to the decision	N/A		
Contact Officer (For members of the public)	Name: Caroline Coy Post-title: Programme Manager Telephone number: 0113 348 1742 E-mail: caroline.coy@westyorks-ca.gov.uk		
Authority for Decision			
The decision-maker was authorised to make the decision by: <ul style="list-style-type: none"> • the Combined Authority or a committee resolution, OR • the Officer Delegation Scheme, OR • the Officer Sub-Delegation Scheme • other 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No		